

Role and Responsibilities of District Commissioners

All District Commissioners shall be responsible to:

- Market and promote the NYSWYSA (State Association) and its benefits and programs to the leagues and clubs within their respective districts.
- Provide a unified message from the NYSWYSA. The decisions and policies of the State Association should be conveyed to the member clubs and leagues without expressing one's personal opinions, but rather the consensus of the NYSWYSA Board of Directors (BOD).
- Market and promote the game of soccer to the leagues and clubs within their respective districts.
- Regularly attend and participate in all NYSWYSA BOD Meetings and State Association functions (i.e. State Cup Final Four Tournament, Annual Planning Meeting, Annual General Meeting {AGM} Weekend, etc.).
- Promote the NYSWYSA Website and Striker West Newsletter to the membership (leagues & clubs) to help keep them informed of recent and upcoming events.
- Promote the State Association Annual Awards (Coaches of the Year, Administrator of the Year, Volunteer of the Year, TOPSoccer Buddy of the Year, Hall of Fame), which are to be recognized at the NYSWYSA Annual Awards Banquet held during AGM Weekend.
- Act as the liaison between the membership and the State Association by communicating BOD business to their district club & league members and communicate club and league member business to BOD.
- Represent the State Association at member league and club meetings in their respective districts.
- Be aware of and be prepared to attend soccer related events that occur in the district (i.e. meetings, clinics, workshops, etc. and visits by State Officials and Staff) and within the State Association.
- Convene District Meetings for the member clubs and leagues when the need is identified to promote the State Association and obtain questions and feedback.
- Organize and conduct a District Commissioner Election Meeting every two years as required by the State Association Bylaws.
- As requested by the State Office, assist in assuring compliance with all State Association rules and regulations within their respective districts.
- Submit quarterly District Reports to the NYSWYSA President & Executive Director.
- Monitor District Player Registrations, Player Passes and Risk Management Passes, and assist the State Office Staff in the collection of fees from delinquent members within their respective districts.
- Act as Public Relations person working with the membership and media.
- Obtain human-interest news stories for the district that can be celebrated on the NYSWYSA Website, in Striker West and the local media.
- Act as a proactive problem solver for the leagues and clubs within the district.
- Request the member clubs and leagues to designate a contact person (usually the club or league president) to be its spokesperson to the District Commissioner. This will provide a vehicle to hear from these organizations with their questions, problems, concerns and feedback, and funnel information back to the membership.

- Provide input to the Executive Director's performance appraisal annually, at the request of the President.