



New York State West Youth Soccer Association Board of Directors Meeting

The Board of Directors of the New York State West Youth Soccer Association (NYSWYSA) held their April meeting in Corning, New York on Saturday, April 26, 2003. Gary Acker, 1st Vice President, called the meeting to order at 10:04 a.m.

1. Roll Call:

Present: Gary Acker, 1st Vice President
Bob Sokolinsky, 2nd Vice President
Suzanne Messina, Secretary
Tim Mellander, Registrar

District Commissioners:

Shane Cook, Binghamton District Commissioner
Sandy Ostebo, Twin Tiers
Roger Jank, Buffalo
Roger Best, Rochester

Office Staff:

Sandy Ostebo, Interim Executive Director

Absent:

Anthony Buiniskis, President
John Pecchia, Treasurer
Millie Blaakman, ODP Administrator
Glen Buckley, State Director of Coaching
Larry Evarts, Recreation /TOP Soccer Director
Teresa Doermer, Risk Management Coordinator
Kevin Perrigo, Syracuse
Matt Dimas, Southern Tier
Dan Watson, Operations Manager

2. Meeting Minutes:

A review of the March 2003 minutes was conducted. Corrections for the March 2003 minutes were submitted. Roger Best made a motion to accept the minutes as amended. Tim Mellander seconded the motion. The motion to accept the minutes as amended was unanimously approved.

The meeting minutes format was discussed to shorten the length of the minutes, yet relay all pertinent information. New formats will be explored.

3. Financial Report:

- a. The Financial Report of March 31 was sent out April 7 for review. A copy is available from the State Office.

4. President's Remarks:

- a. Tony is at the Recreational Meeting in Philadelphia with Larry Evarts.

5. 1st Vice President, Gary Acker — Snicker's State Cup:

- a. Gary reported that all first-round games for Snicker's State Cup have been scheduled.
- b. Gary will set a date in the Fall for all first-round games to be played for Snicker's State Cup 2004 to prevent scheduling difficulties that occurred for Snicker's State Cup play downs for 2003.
- c. The Final Four Weekend for Snicker's State Cup is scheduled for May 31 and June 1.



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- d. Registration for Snicker's State Cup will begin on Friday evening, May 30, at the West Seneca Sports Complex to provide teams the opportunity to register and complete paperwork in advance. **THE PLAYERS MUST BE PRESENT FOR A TEAM TO REGISTER.**
- e. The schedule for Snicker's State Cup will be posted on the New York State West Web Site.
- f. The first Snicker's State Cup play down game is scheduled for May 1, 2003.

6. 2nd Vice President, Bob Sokolinsky, Adjudication:

- a. Bob wanted to stress the importance of referee reports being made when they encounter inappropriate behaviors on the part of players, coaches, and parents. Verbal statements have been given to him with no written report, but action is not taken until a written report is filed.
- b. All referee abuse issues must be submitted to the Adjudication Chair of New York State West in writing.
- c. Bob would like to encourage all District Commissioners, Club Presidents, and League Presidents to monitor their members and encourage all to behave in the spirit of the game.

7. State Director of Coaching, Glen Buckley:

- a. Glen is at the ODP Mini-Camp at Total Sports Experience in Rochester today.
- b. Glen requested assistance from the Binghamton District Board members, via e-mail, with the Coaches Workshop to be held at the Heritage Country Club in Binghamton on April 30, 2003.
- c. Board members have already arranged to have web advertising sent to contacts in the Binghamton District, to recruit teams to participate at the workshop, and to help set up registration, etc.
- d. The Recreation Symposium will be held in Rochester on May 17, 2003. Mailings will be sent to the Recreation Clubs this week based on the edited lists requested by Larry Evarts to be sure the mailings are going to current recreational players.
- e. The key issue to be discussed at the Recreation Symposium is small-sided game policies and rules that go into effect September 1, 2003. Emphasis will be placed on the new USYSA policies and rules and the fact that these rules apply to players at all levels.
- f. Roger reported that the Coaches Workshop in Rochester this past week was very well attended.

8. SYRA Recreational Youth Referee Program

- a. A copy of the program was distributed to all members of the Board of Directors to share information regarding a plan to develop a Youth Referee Level. Two courses will be started in Buffalo, Rochester, and Syracuse as a Pilot Program in 2003 and then expand in 2004 based on the results of the pilot.

9. TOP Soccer, Larry Evarts:

- a. Larry distributed a TOP Soccer Report, which is available at the State Office.
- b. All TOP Soccer Programs must register all players through the appropriate State Association.
- c. Bob has given a package to Sandy to have Larry review regarding new membership to develop a consistent registration procedure.

10. Risk Management, Teresa Doermer

- a. Sandy gave a brief synopsis of numbers relating to Risk Management.
- b. Since the March meeting, 980 passes have been processed and 605 background searches have been conducted.
- c. All one-time expenses have now occurred, and a surplus was still generated for that time frame, so the money collected should be adequate to cover the expenses of the program.
- d. Donnalynn spent 87 hours from March 23 - April 5 and 62 hours from April 6 - April 19 processing passes and the research material.



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- e. Only one coach's pass has been denied to date. The information is kept confidential in a secure file with a note regarding what transpired—only the denial letter is mailed.

11. Registration, Tim Mellander

- a. Tim distributed the Registrar's Report, which is on file at the State Office.
- b. Tim's report has all the Clubs highlighted in yellow who have teams that are entered in Snicker's Snicker's State Cup.
- c. Clubs who have teams entered in Snicker's State Cup but have not submitted their registration data and/or fees must do so before Snicker's State Cup or those teams will be disqualified.
- d. Focus will be placed on all Clubs regarding submission of registration data and/or fees.

12. Web Page Information, Tim Mellander

- a. Tim mailed his report to the Board Of Directors for review. A copy is on file at the State Office.
- b. Tim included a brief bullet regarding charges for advertising.
- c. E-travel is extremely well received by the membership. Close to 200 teams have requested travel electronically.
- d. Connecticut, Utah, Washington, and Louisiana have checked with Tim regarding e-travel set up.

13. Indoor Policy

- a. Discussed eliminating the Indoor Policy. It would then be up to the facilities to make sure that all players who use the facility are insured.
- b. Indoor will be treated the same as outdoor play, to include utilizing certified referees.
- c. The Indoor Policy discussion was tabled until the next meeting to garner John's input.

14. Audit Committee, John Pecchia

- a. Research is still in progress regarding a firm to conduct the NYSWYSA audit.

15. State Office, Dan Watson

- a. Dan sent out a report, which is available at the State Office.
- b. Dan is in Rochester at Total Sports Experience delivering uniforms and equipment for ODP today.

16. Interim Executive Director, Sandy Ostebo

- a. Sandy sent out a report for review prior to the meeting, which is available at the State Office.
- b. Sandy recommends that all ordering should take place through the office to streamline tracking down orders and/or information that are not correct.
- c. A Time Lines document was distributed to all members for review. These will be adhered to so that we can operate in a more efficient manner.

17. Unfinished Business:

- a. Sandy has been working with Dan Pullen of Pullen Insurance to have the Certificates of Insurance mailed directly to the Clubs electronically.
- b. The current system files the Certificates of Insurance by Club. Sandy is working with Pullen Insurance to have the Certificates of Insurance filed by Club.
- c. Sandy is also working with Pullen Insurance to be able to send each Club a web link so that the individual Clubs can download and print out their Certificates of Insurance.
- d. Sandy will be testing this on Monday and will report back to the Board of Directors at the next meeting.
- e. Electronic Certificates of Insurance should be available for the Clubs to use in July.



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- f. The Certificates of Liability that are no longer in use will be removed from the database for the 2003-2004 season. Commissioners are asked to send information regarding obsolete facilities to Sandy.
- g. A pass cannot be denied and/or rescinded if an individual was not convicted of a crime. Clubs have a legal responsibility to report crimes involving holders of Risk Management passes. Sandy will consult with legal counsel to receive written verification regarding the policy for rescinding the pass of an individual who has not been convicted of a crime.
- h. The web advertising rate chart was discussed by the Board and is self-explanatory. Roger Jank made a motion to accept the proposed website advertising card. Bob seconded the motion. The website advertising rate card was unanimously approved and will go into effect immediately. Tim will post them to the NYSWYSA web site.
- i. Registration on line will be ready to be tested by the early June. An on-line registration program should then be available to everyone by September 1, 2003. The data entry will be made at the Club level, will flow through the Office for storage and/or review, and will allow for invoicing electronically. The system will shut out anyone who has not paid. Rosters and passes will be able to be printed out locally.
- j. This program will ultimately allow for player registration, as well as accommodating the Risk Management needs. The system will work very similarly to the e-travel system.
- k. New Publications is covered in the Interim Executive Director's Report. Sandy went back to Chevrolet with the proposal from the last meeting. Chevy has accepted that proposal. Work is now being done to determine exactly what type of handbook will be produced, such as a coach's handbook, an administrative handbook, etc. The projected completion date for the handbook is the November AGM with information for the 2003-2004 seasons. Dates are also being evaluated to determine the best publication times for the two publications, as well as content.

16. New Business:

- a. The Executive Director search committee is being selected. Tony has some names, but three more non-board members are needed. The Job Description will be ready for review at the end of April.
- b. The Recreational Symposium will be held on May 17 at Total Sports Experience in Rochester.
- c. Dan and Sandy have been investigating the cost of a security system.
- d. Sandy made a motion that this system is purchased at a cost of \$289 for installation and \$24.95 monthly for monitoring.
- e. Bob seconded the motion.
- f. The motion was unanimously approved.

17. Future Workshops/Conventions

- a. The USSF AGM in Chicago will be held August 14-17, 2003.
- b. The NYSWYSA Planning Meeting will be held August 23-24, 2003, at the Airport Holiday Inn, Rochester.
- c. The Region I Fall Meeting will be held October 17-19 in New York East. The location is not yet listed.
- d. The NYSWYSA Coaches Workshop and AGM will be held November 21 and 22 at Total Sports Experience and Airport Holiday Inn in Rochester.
- e. The 2004 Adidas Workshop will be held February 19-22, 2004, will be held in Boston, Massachusetts.

19. Good of the Game:

- a. Sandy proposed that Honeyoye Lake United Soccer Club. The paperwork is in order for this Club to be approved.
- b. Roger Best made a motion that Honeyoye Lake United Soccer Club be accepted for membership. Roger Jank seconded the motion and approval by the Board was unanimous.



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- c. Tony met with the Public Relations contact for the Syracuse Salty Dogs (the new professional league). The Salty Dogs proposed that an advertising board on their field in a location of our choosing, a full-page ad in their program, and four season tickets in exchange for NYSWYSA completing a mailing to households in the Syracuse and Binghamton area, which is close to 12,500. The total package is approximately \$10,000. The Salty Dogs would like NYSWYSA to print a one-page publication to be tri-folded and sent out using our bulk mail permit. Once Brittany Industries confirms with Sandy, the project can move forward. The NYSWYSA logo will be on the flyer, the NYSWYSA return address will be on it, and we endorse the Salty Dogs.
- d. Sandy suggested that the season tickets be raffled at the Recreation Symposium, which everyone felt would be appropriate.

20. Adjournment:

The motion to adjourn was made by Roger Jank, seconded by Tim Mellander at 1:58 p.m. and unanimously approved.

Respectfully submitted,
Suzanne Messina
Secretary