



New York State West Youth Soccer Association
Board of Directors Meeting
December 13, 2003

The Board of Directors of the New York State West Youth Soccer Association (NYSWYSA) held their December meeting in Corning, New York. President Buiniskis called the meeting to order at 10:04 a.m.

1. Roll Call:

Present: Anthony Buiniskis, President
Gary Acker, 1st Vice President
John Pecchia, Treasurer
Suzanne Messina, Secretary
Angelo Grande, Risk Management Coordinator
Larry Evarts, Recreation Soccer Director

District Commissioners:
Shane Cook, Binghamton
Roger Jank, Buffalo
Roger Best, Rochester
Kevin Perrigo, Syracuse
Matt Dimas, Southern Tier

Office Staff:
Omer Doron, Executive Director
Dan Watson, Operations Manager

Absent:
Bob Sokolinsky, 2nd Vice President
Tim Mellander, Registrar
Sandy Ostebo, Twin Tiers District Commissioner
Teresa Doermer, TOP Soccer Director
Glen Buckley, State Director of Coaching

2. Meeting Minutes:

- a. Minutes are not available for approval as an agency was just recently secured to produce the minutes. It was not possible to have the minutes transcribed at the Office, as the time is not available with the other activities that needed to be completed in preparation for the AGM and the arrival of our new Executive Director. Dan has checked with the three temporary agencies in the area that provide transcription services to have the work contracted out. Of the three temporary agencies in the area, the agency that asks for a per-job contract is the most suitable for the needs of the NYSWYSA. The contract will be mailed on Monday. Once the contract has been signed, the tapes will be sent to the agency. It is difficult to say how long it will take to transcribe the minutes and have them sent to Sue for editing. A typical meeting is three to four hours in length, and it will take approximately one and a half times the meeting length to transcribe the minutes. A typical meeting might take six hours to transcribe at a cost of \$12 per hour. The tapes will also be sent to Sue once the agency has returned them to Dan. Once Sue has edited and formatted the minutes, they will be mailed to the BOD for approval.
- b. The meeting minute tapes will be sent to the Temporary Agency on Monday following each meeting. The transcribed version should be sent to Sue on Friday of that week.
- c. December's minutes will be transcribed first; the other meeting minutes that have not yet been completed will be completed within the month.
- d. Matt Dimas made a motion that the minutes be transcribed by an outside agency for improved efficiency in distribution and that this process be reviewed in four months to be sure this is working for us. Roger Jank seconded the motion. The motion passed unanimously.



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3. Financial Report:

- a. John reports that the NYSWYSA is in good financial shape at this time. Additional equipment has been purchased to replace outdated equipment, as well as providing equipment for new employees, which may necessitate transferring funds from the Contingency Fund. The Financial Report is available at the State Office upon request.

4. President's Remarks:

- a. The Federation AGM will be held the first weekend in March in New York City.
- b. It is important that all Registration monies be collected as soon as possible, as it will impact the NYSWYSA voting strength at the Federation AGM.
- c. A listing of teams from the NYSWYSA that have applied to the Region I Premier League was distributed for feedback to Region I.
- d. Teams that win this league are automatically entered into the Regional competition.
- e. Region I is attempting to schedule teams to play teams that are closer to each other geographically to limit the travel time somewhat.
- f. Tony distributed a copy of an e-mail from Tom Goodman requesting that feedback be provided on expanded rosters, simplification of permission to travel, and the Super Y League consideration that the soccer year begin on January 1, as the rest of the world uses January 1 as the start of the soccer year.
- g. It was suggested that any change in the soccer year start at the youngest age group rather than impacting all age groups immediately.

5. 1st Vice President, Gary Acker—Snicker's State Cup:

- a. Gary has scheduled a met with Total Sports Experience and should have a contract for the fields for State Cup shortly.
- b. Gary is still working on the rules for State Cup and should have them ready for review shortly.
- c. Gary is looking at the weekend of May 15 and 16 as the first preliminary round weekend for State Cup for all teams that must play a preliminary game. This will allow teams to reserve the weekend and plan their league schedules around the games.
- d. The BOD agreed to set the date for May 15 and 16, so Gary will have Tim post this information to the Web Site.
- e. The results of the survey of participating teams regarding suggested changes for State Cup will be compiled and distributed within the next two weeks.

6. 2nd Vice President, Bob Sokolinsky, Adjudication:

- a. Bob did not submit an Adjudication Report.

7. State Director of Coaching, Glen Buckley:

- a. Glen is conducting a "D" Licensing Course today. A report was not submitted.
- b. A request was made to have Glen intervene regarding last-minute changes in ODP Scheduling while Sandy is gone. Some of the scheduling difficulties are directly related to the facility and need to be addressed in the contract with that facility. Some of the difficulties, like the collapse of the Oswego Dome, are unavoidable.
- c. It was suggested that Glen pursue long-term contracts with facilities to obtain the most reasonable rates.
- d. Omer will look at long-term contract options for practice facilities.

8. SYRA, Bill Fahey:

- a. No report was submitted. Contract negotiations are drawing to a close.



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9. TOP Soccer, Teresa Doermer:

- a. Teresa distributed a report in advance of the meeting, which is available upon request from the State Office.

10. Recreation Soccer, Larry Evarts:

- a. Larry distributed a Recreation Soccer Report and Recreation Budget in advance of the meeting, which is available upon request from the State Office.
- b. Larry had been working with Roger to simplify the recreation rules, as well as make the rules more uniform.

11. Risk Management, Angelo Grande:

- a. Angelo distributed a Risk Management Report, which is available upon request from the State Office.
- b. Angelo requested that the Districts consider appointing someone within each District to work on promoting and advertising the Risk Management Seminars.

12. Registration Information/Web Page, Tim Mellander:

- a. Tim mailed a Registration Report and Registration numbers in advance of the meeting. A copy is on file at the State Office.
- b. Tim requested the assistance of the District Commissioners to have each Club acquire their number so they can access the new registration software.
- c. Roger reports that Buffalo Clubs have obtained their passwords, accessed the registration program, and are pleased with the product. There are a few difficulties, but the overall reaction is good.

13. Audit Committee, Matt Dimas:

- a. The Audit Committee Report was distributed at the AGM.
- b. The Accountant's Report was received and reviewed by the members of the Audit Committee, as well as reviewed at the AGM.
- c. The Audit Committee is also tasked with reviewing operational functions. Matt plans to meet with Omer to determine what needs to be reviewed and will report back at a later date.

14. State Office, Dan Watson

- a. Dan distributed a State Office Report, which is available upon request from the State Office.
- b. Dan expressed appreciation for the assistance that was rendered by BOD members at the AGM.
- c. Dan requested that the date be set for the 2004 AGM. The date was set for November 19, 20, and 21, 2004, in Rochester.
- d. The Clubs that did not send a representative to the AGM will receive letters this week notifying them of the \$50 fine they owe for non-attendance in accordance with the NYSWYSA bylaws. Discussion ensued regarding raising the non-attendance fee (PA West charges \$300), but the fee will remain at the current rate.
- e. Discussion took place regarding several ways the Club Presidents are notified of the AGM date, as well as the Web Site Posting.
- f. Directions will be sent with proxies to eliminate confusion in the future.
- g. Tony commended the Office and Bob Sokolinsky for the excellent job that was done in putting together and running the AGM.
- h. Efforts will be made to include more soccer events for younger children at the Coaches' Clinics on Saturday for the next AGM.



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15. Omer Doron, Executive Director:

- a. Omer discussed possible changes for the next AGM and will meet with all parties involved to discuss this matter.

16. Old Business:

- a. Roger requested clarification on certification of rosters. Certification by the District Registrar is for payment of registration fees and insurance—not birth dates. The Clubs certifies birth dates at the time a player is registered.
- b. A player will not be listed on a roster until the registration fee is paid.
- c. Tim and Sandy will answer questions at the January meeting regarding the new registration system.
- d. Discussion took place regarding advertising what NYSWYSA offers Clubs to encourage Clubs to register—coaching classes, educational information, and additional insurance were some of the benefits mentioned.

17. New Publications:

- a. The new coaches' manuals are available at the State Office. There are six or eight cartons in stock.
- b. The State Office is working on a brochure now that will be available for distribution in January.
- c. These publications meet our responsibility to Chevy for their sponsorship.
- d. The Adidas Workshop in Massachusetts was discussed and arrangements were finalized.

18. New Business:

- a. John Pecchia made a motion that signatures on the NYSWYSA checking account will be President, First Vice President, Treasurer, Executive Director or Office Manager. Any one of those positions can sign Items that range at \$2,000 and below. Anything over \$2,000 will go through Tony or John. Anything over \$2000 would also have to be signed by the president, treasurer or first vice president as a second signature. This would result in the two office personnel not signing anything over that amount.
- b. Executive Director Responsibility/Authority will encompass oversight of all office staff. Omer has also been charged with trying to generate additional income for us through the acquisition of new sponsors or discussions with existing sponsors about things that need to go on.
- c. Omer will also be able to transfer funds from one line to another of the budget, providing that he is staying within the budget. An overall increase in the budget must go before the whole board.
- d. Omer will not move monies from a Program Budget without authorization from the Program Director.
- e. Omer will set up weekly telephone conference calls with the District Commissioners to keep abreast of District issues/needs.
- f. Omer will also be the sole point of contact for Malcolm at Score regarding all Score equipment.
- g. Omer will sign Dan's expense checks; Tony will sign Omer's expense checks.

19. Appointments for 2004:

- a. ODP Administrator—Sandy Ostebo.
- b. Director of Recreational/Soccer Start—Larry Evarts.
- c. Director of TOP Soccer—Teresa Doermer
- d. Director of Risk Management—Angelo Grande
- e. Director of Indoor Soccer—Roger Jank
- f. Budget Committee—Shane Cook, Sue Messina, Bob Sokolinsky (chaired by Treasurer)



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- g. BOD Member to Executive Committee—Roger Best
- h. BOD Member to Chair Audit Committee—Matt Dimas
- i. 2 BOD Members (1 Chairperson) plus 2 from membership to Nominating Committee—Gary Acker (Chairperson) and Matt Dimas
- j. BOD Member to Games & Tournament Committee—Kevin Perrigo
- k. State Registrar—Tim Mellander
- l. Matt Dimas made a motion to accept the appointments.
- m. John Pecchia seconded the motion to accept the appointments.
- n. The appointments were approved unanimously.
- o. John and Gary will review the ODP stipend with Sandy when he returns and report back to the BOD.
- p. Omer will work to establish a lending library of materials, such as tapes and manuals.
- q. An on-line ordering system will be established with Score.
- r. Soccer. Start with an idea. Organize it well. Correct it if necessary. Concentrate on teamwork. Educate others in win. Respect with recognition.
- s. A point system for the free module courses is being put together.
- t. As of January 1, the official uniform garments for the NYSWYSA will be products of SCORE.

20. Adjournment:

The meeting was adjourned at 2 p.m.

Respectfully submitted,
Suzanne Messina
Secretary