



**New York State West YSA
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For: NYSWYSA AGM, Rochester, NY

11/13/05

The 2004 – 2005 season has been a challenging one in the state office. With the loss of an executive director in February many of the programs and responsibilities had to be picked up by office staff, in addition to their regular duties. We fielded RosterPro questions and did individual training in the program every day.

NYSWYSA Handbooks, which are being prepared for a later distributing this seasonal year, are designed to provide more coaching materials than in the past two years. Designed by Varsity Communication, the books will be distributed through out the state. Every district commissioner will have a supply,

Registration: Change over of all registration through the RosterPro program, provided by Demosphere International was completed in the 2004-2005 season. The results have helped NY West be able to track accurate numbers of registrations, payments and passes. The RosterPro program continues to be upgraded and improved. We're planning to have onsite training in each district this year to help registrars and local club users.

Risk Management 6109 Passes for Risk Management were processed by the state office through the RosterPro system for coaches, assistant coaches and managers. The process has become a model for other states looking to institute this type of background check for adults.

Tournament applications have been received on line and are being processed according to the guidelines. There are a few applications still waiting for site approvals, which some areas don't provide until after Jan 1, 2006. Hosting organizations are reminded to submit a tournament report within 30 days, as required by USYSA, in order to receive the bond fee refund.

ODP:

The bulk of paperwork and records for ODP tryouts and collection of paperwork for older groups' came directly for processing to the state office. Youngest ages had tryouts in September and older groups will again have tryouts later in the year after the High School teams are done.

Marketing of NYSWYSA has improved thanks to efforts from Varsity Communications and Lee and Associates. Information and products are being introduced to players and coaches from companies that are looking to work into this area of the country.

Insurance claims and the processing of certificates of insurance are now done completely by the office, with online availability to print and email copies of COI's directly to club representatives. More than 900 certificates are produced and distributed each season.

Preparations and support for State Cup 2005, Youth Modules and Coaching Courses, Tournaments, Coaching and player passes were stepped up this year, as NY West endeavors to centralize processes that can be done in house and provide more time and opportunity for Commissioners and officers to be in contact with clubs.

Dan Watson, Office Manager

www.nyswysa.org