

State Cup Playdown Games Self-Scheduling Guidelines

Process:

- Playdown Game matchups will be determined following the random draw on Monday, December 18th and released on December 19th.
- Teams are responsible for working together to determine an agreed upon date/time to complete the matches.
- Home team is responsible for securing and paying for a field at the agreed date & time.
- Home team is responsible for providing the date/time/location to NYSW **by 5:00pm on Friday, February 16th**.
- **All games are pre-scheduled for May 20th. You will need to go to this date on the calendar to find your unscheduled games. Home teams will go into GotSport and move the games to the agreed upon date/time/location. Instructions on the process can be found [here](#).**
- If a date/time is not agreed upon by the specified deadline, **NYSW will schedule the game at a date, time and location to be determined** and the teams will split the cost of the field rental.
- NYSW will schedule and confirm the referee assignments for the matches.
- Both teams will split the cost of the referees for the playdown matches.
- If a playdown game is cancelled or postponed due to weather, it is up to the teams to agree on a reschedule date & time to be completed prior to the posted deadlines.
- Games must be played March 1, 2024 – May 19, 2024. *We recommend against scheduling games on May 19th, that date should be saved for make-up games if needed to ensure all games are completed within the required timeframe.*

Timeline/ Dates:

- December 18th at 6:00pm – Blind Draw conducted via Zoom.
- December 19th – Playdown match pairings will be posted, and teams can begin to schedule games.
- February 16th at 5:00pm – All games must be scheduled by this date.
 - *Any unscheduled games will be scheduled at a date/time/location determined by NYSW.*
- March 1st – May 19th – Games can be played during these dates.
- May 19th end of day – All playdown games must be completed.