

## **[MAAPP CLUB AUDITS] - Club Administrator MAAPP Compliance Audit Begins May 15th**

To ALL Club Administrators:

**Club Administrator access auditing to GotSport begins on May 15th. ALL Club Administrators MUST** have their risk management Requirements current and up-to-date or their access to GotSport will be turned off until they come into compliance. Club selection for auditing will occur at random and will continue until all Clubs have been audited ([see key points below](#)).

As indicated in previous System Messages and notifications, MAAPP now requires Risk Management Processing for ALL Club Administrators, Board Members & Volunteers. This is a change from previous years and requires strict auditing of access rights for ALL club administrators regardless of their roles. We have conducted soft audits of all Clubs since the 1st of the year to gauge general compliance across the past few months. Based on this soft audit some key observations are made below that you should be keenly aware of:

- 1.) **Minors (anyone under the age of 18) CANNOT** be a Club Administrator under any circumstances due to legal liability reasons. They are not covered by administrator insurance and cannot have access to minor player records. Any Minor found listed as a Club Administrator during an audit will be removed. If you have anyone listed there currently, now would be the time to delete them.
- 2.) Any Club Administrator that has had their administrator access shut off for non-compliance by NYSWYSA **CANNOT** be re-enabled by another Club Officer. Doing so is a serious violation of MAAPP policy and will result in **ALL** Club Administrators being shut off from administrator access until all listed Administrators have come into compliance with risk management Requirements.
- 3.) Administrator access to Club accounts comes with a multitude of permissions and category access. Each Club should determine the appropriate access any particular designated role should have. While the default is Full Access, we would encourage you to review the various categories and determine the specific access needs for your Club. This is especially true for larger Clubs that have a greater number of administrators for various role types.
- 4.) Any and All remaining generic Email/UserIDs will be shut off and eliminated during the audit. We have not allowed generic Email/UserIDs since 2018 so hopefully none will be found. If you think you have one that was recently added and need help before your Club audit begins let us know. We are happy to help you make your audit successful ahead of time.

If you have questions let us know. We are happy to help you learn more about GotSport and its various functions as well as keep your membership safe and secure.



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