

Public Access Defibrillation Program (PAD)

To be authorized to use an AED under this statute an individual or organization needs to make specific notification of intent to establish a PAD program to the appropriate Regional Emergency Medical Services Council (REMSCO) and the New York State Department of Health (DOH).

There are no approvals or certifications required.

Public Access Defibrillation Program Requirements (PAD Program)

To be authorized to have a PAD program and utilize an AED, the following steps must be completed:

1. Identify a New York State licensed physician or New York State based hospital knowledgeable and experienced in emergency cardiac care to serve as Emergency Health Care Provider (EHCP) to participate in a collaborative agreement (**Recommendation: Contact a local fire department. There is a doctor attached to every local fire department**);
2. Select an AED that is in compliance with the Article 30, section 3000-B (1)(A). The AED must be programmed to the current Emergency Cardiovascular Care (ECC) Guidelines, capable of defibrillating both adult and pediatric patients. Please check the shaded box on the Notice of Intent to Provide PAD (DOH-4135) if the machine is approved for pediatric use;
3. Select and use a SEMAC/DOH approved PAD training course for AED users. At present, the 12 approved programs are as follows: **(All local fire departments will offer training)**
 - American Heart Association
 - American Red Cross
 - American Safety & Health Institute
 - Emergency Care and Safety Institute
 - Emergency First Response
 - Emergency Services Institute
 - EMS Safety Service, Inc
 - Emergency University
 - Medic First Aid International
 - National Safety Council
 - REMSCO of NYC, Inc
 - State University of NY
 - Wilderness Medical Associates

4. Develop with the EHCP (emergency health care provider), a written collaborative agreement which shall include, but not be limited to the following items:
 - Written practice protocols for the use of the AED; (EAP)
 - Written policies and procedures which include; (EAP)
 - Training requirements for AED users; (AED Plan)
 - A process for the immediate notification of EMS by calling of 911; (AED Plan)
 - A process for identification of the location of the AED units; (AED Plan)
 - A process for routine inspection of the AED unit(s) as well as regular maintenance and which meet or exceed manufacturers recommendations; (AED Plan)
 - Incident documentation requirements, and (AED Plan)
 - Participation in a regionally approved quality improvement program.
5. **Provide written notice** to the 911 and/or the community equivalent ambulance dispatch entity of the availability of AED service at the organization's location;
6. File the **Notice of Intent** (NOI) to Provide PAD (DOH 4135) and a **signed Collaborative Agreement** with the appropriate Regional Emergency Medical Services Council (REMSCO), and
7. File a new NOI and Collaborative Agreement with the REMSCO if the EHCP changes.

Links

UB MD EMS

<https://ubmdems.com/aed/>

Public Access Defibrillation (PAD) Notice of Intent Application Form

<https://ubmdems.com/wp-content/uploads/2019/03/doh-4135.pdf>

Public Access Defibrillation Collaborative Agreement

<https://ubmdems.com/wp-content/uploads/2023/02/AED-Collaborative-Agreement-2023.pdf>

REMSCO (Regional EMS Council)

NYS Regional Offices

<https://www.health.ny.gov/professionals/ems/regional.htm>

Bureau of EMS and Trauma Systems at DOH

<https://www.health.ny.gov/professionals/ems/chart.htm>

SAMPLE 911 or Ambulance Dispatch Letter

CURRENT DATE

JOHN DOE, Senior Dispatcher

XYZ Fire Control

City, State ZIP

To Whom It May Concern:

Please be advised that (NAME OF PAD AGENCY) has engaged in an agreement to provide Public Access Defibrillation (PAD). We are notifying you of this agreement pursuant to the requirements of New York State Public Health Law, Article 30, Section 3000-b and because you will serve as our 9-1-1 public safety answering point. Our PAD Program Coordinator is Jane Doe and may be contacted by phone at 716-555-1212. Please feel free to call if you have any questions regarding our program.

Thank you very much for your time and attention.

Sincerely,

Jane Doe

PAD Program Coordinator